



## Public Service Announcement

January 22, 2024

Contact: Stephanie Nelligan  
IMACA HR/Administrative Services/Clerk of the Board  
(760) 874-8189 or [snelligan@imaca.net](mailto:snelligan@imaca.net)

### **For Immediate Release:**

The Inyo Mono Advocates for Community Action, Inc. (IMACA) Board of Directors' Regular meeting has been scheduled for Thursday January 25, 2024. The meeting begins at 2:00 p.m.

This meeting is open to the public and is handicap accessible by request, with reasonable accommodations made with a 48 hour notice.

All community members are encouraged to attend by Zoom conferencing with notice to the Board Clerk. Public participants wishing to speak on matters before the Board of Directors should complete a Request to Speak form located on the IMACA Website.

For more information, please contact:  
Stephanie Nelligan @ (760) 874-8189 or email [snelligan@imaca.net](mailto:snelligan@imaca.net)  
or stop by the IMACA office, 145 A East South Street,  
Bishop CA 93514  
or visit the IMACA website, [www.imaca.net](http://www.imaca.net).

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## **Regular Board Meeting AGENDA**

**January 25, 2024 @ 2:00 PM**

(This meeting will be electronically recorded)

Public participants wishing to speak on matters before the Board of Directors should complete a “Request to Speak” form which can be available at the IMACA Administration office or on the IMACA website. Please contact the Clerk of the Board at (760) 873-8557 ext. 1016 to set up a web conference call to the meeting and limit your presentation to five minutes.

Public Notices (1) In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact the Clerk of the Board at (760) 873-8557 ext. 1016. Notification 24 hours prior to the meeting will enable IMACA to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12123, 28CFR 35.130)

### **I. CALL TO ORDER–**

### **II. PUBLIC COMMENT –**

### **III. BOARD WILL CONSIDER APPROVING NEW BOARD MEMBER APPLICANT FOR APPOINTMENT–**

A. The board will consider approving applicant Lynn Martin for the Inyo Low-Income Board seat.

### **IV. INFORMATION ITEMS–**

A. The Board Clerk is recruiting for the Inyo and Mono Low Income Board Seats.  
Description for these Board Seats are in this Board packet. Page 3

B. Planning Communications Letter from ERISA Auditor Brad J. Bartells; CPA Partner,  
MUN CPAs, LLP for the IMACA 401k Retirement Plan audits that are due. Page 4

### **V. BOARD WILL CONSIDER APPROVING MINUTES FROM PRIOR MEETING(S)**

A. Regular Board Meeting held on November 2, 2023. Page 5

### **VI. CONSENT AGENDA**

**All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item which will then be added to Department Action Requests.**

A. None

### **VII. BOARD OF DIRECTORS’ REPORTS**

A. Executive Committee–None

B. Board to consider approving the Ad Hoc Financial Committee - 2024 Schedule Page 9

### **VIII. DEPARTMENTAL ACTION REQUESTS (Presented by appropriate staff person)**

A. 1. Board will consider approving the Financial Audit for FYE 6-30-2023 Page 10

2. IMACA Management Letter from Tom Tomaszewski; CPA Page 52

(Tom Tomaszewski; CPA, calling in to discuss Financial Audit)

B. Board will consider approving the IMACA Form 990, June 30, 2023 Page 56

C. Board will consider approving the 199, June 30, 2023 Page 107

D. Board will consider approving the RRF, June 30, 2023 Page 111

- E. Board will consider approving the financial reports presented by Anita Sonke, IMACA Fiscal Controller:
  - 1. Financial Information Cover Letter Page 113
  - 2. IMACA Financials Page 114
  - 3. Glass Mountain Financial Report Page 129
  - 4. Valley Apartments Financial Report Page 137
- F. Board will consider approving the 2024 IMACA Board of Directors Meeting Quarterly Schedule Page 145
- G. Board will consider approving the 2024 – 2027 IMACA Strategic Plan Page 146

**IX. INFORMATIONAL PROGRAM REPORTS**

- A. LIHEAP/Community Services Manager Report Page 163
- B. Food Program Manager Report Page 173
  - Food Department BOD Comparison Report 1.25.24 Page 174
- C. Apartment Board Report Page 175
- D. Glass Mountain Report Page 176
- E. Valley Apartments Report Page 177
- F. Executive Director Report Page 178
- G. IMACA 401k Plan Proposal Page 180

**\*Request Board pass single motion acknowledging it received and reviewed the information in these Program Reports.**

**X. EXECUTIVE SESSION–**

- A. None

**XI. CORRESPONDENCE – INFORMATION**

Next regularly scheduled Board of Directors Meeting to be determined once the 2024 Board meeting schedule is approved. (Physical location to be determined and will be on Zoom Conferencing)