



**Board of Directors
Inyo Mono Advocates for Community Action
180 Clarke Street, Bishop Ca. 93514**

Regular Board Meeting AGENDA

May 25, 2023 @ 2:00 PM

(This meeting will be electronically recorded)

Public participants wishing to speak on matters before the Board of Directors should complete a "Request to Speak" form which can be available at the IMACA Administration office or on the IMACA website. Please contact the Clerk of the Board at (760) 873-8557 ext. 1016 to set up a web conference call to the meeting and limit your presentation to five minutes.

Public Notices (1) In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact the Clerk of the Board at (760) 873-8557 ext. 1016. Notification 24 hours prior to the meeting will enable IMACA to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12123, 28CFR 35.130)

I. CALL TO ORDER –

II. PUBLIC COMMENT –

III. INFORMATION ITEMS –

- A. Board Member job description – Minimal Job Requirement hours revised to:
3 – 4 hours Board meetings (bi-monthly) – preparation and attendance
2 hours Committee meetings (Optional) – preparation and attendance

B. Recruitment for open Mono Private and Mono Low-Income Board seats was advertised in the Inyo Register, Mammoth Times, KIBS Radio and KMMT Radio.

IV. REQUEST BOARD APPROVE MINUTES FROM PRIOR MEETING(S)

- A. Regular Board Meeting held on March 23, 2023
B. Special Board Meeting held on April 20, 2023

V. CONSENT AGENDA

All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item which will then be added to Department Action Requests

- A. None

VI. BOARD OF DIRECTORS' REPORTS

- A. Executive Committee – None
B. Ad Hoc Financial Committee

VII. Departmental Action Requests (Presented by appropriate staffperson)

A. Request the Board to review and approve the financial reports presented by Anita Sonke, IMACA Fiscal Controller.

- B. Request Board to review and approve the following CSBG Organizational Standard requirements:
1. Current IMACA Bylaws
 2. IMACA Draft Employee Handbook revised to current California Labor Law standards.
 3. New IMACA Risk Assessment

VIII. INFORMATIONAL PROGRAM REPORTS

- A. LIHEAP/Community Services Manager Report –Enclosed
- B. Food Program Manager Report – Enclosed
- C. Executive Director Report – Verbal Report will be presented at the Board meeting.
- D. Valley and Glass Mountain Reports – Enclosed

***Request Board pass single motion acknowledging it received and reviewed the information in these Program Report**

IX. EXECUTIVE SESSION –

- A. South Street property listed for sale update.
- B. Clarke Street property listed for sale update.
- C. Warehouse property, Construction update.
- D. Valley Apartments, Low Income housing update.
- E. Glass Mountain Apartments Low Income housing update.

X. Correspondence – Information

Next regularly scheduled Board of Directors Meeting is Thursday, July 27, 2023, at 2pm
(Physical location to be determined but will be on Zoom Conferencing)